

Appendix 4 - Internal Audit Performance 2014/15

<i>All targets 100%</i>
Review of agreed Statutory Assurance areas in Assurance Plan by 31/03/15
We have completed 25% of the planned projects to at least draft report stage and are on target to achieve 100% by the end of the financial year.
Contact customers at least 2 weeks in advance to arrange a suitable date for our visit
Current performance is 100%.
Send customers the agreed Project Scoping Document before we commence work
Current performance is 91%, as a scoping document was not sent for one project.
Send the customer a draft report within 10 working days of the closing meeting
Current performance is 90%, as one draft report was issued in 17 days.
Send the customer our final audit report within 5 working days of agreeing the draft
Current performance is 100%